

**EXPRESSION OF INTEREST
(EOI)**

**PRE-QUALIFICATION

FOR

PROJECT CONSULTANTS**

8th February, 2017
Pakistan Expo Centres (Pvt.) Limited

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1. About Pakistan Expo Centres (Pvt) Ltd.

Pakistan Expo Centres (Private) Limited formerly Expo Lahore (Private) Limited is a corporate body with a mandate to design, develop, operate and promote a state-of-the-art Expo Centres with allied facilities in various cities of Pakistan. Presently, Lahore International Expo Centre is operational since May 2010. The Centre is providing a platform of international standard to the manufacturers, exporters, traders and service providers to effectively introduce and market their products and services through trade exhibitions, fairs and conferences.

Pakistan Expo Centres (Pvt.) Limited is a purpose built facility for the following types of events:

- Trade Exhibitions
- Consumer Fairs
- Seminars, Conferences & Conventions
- Convocations
- Workshops & Trainings
- Corporate Events
- Cultural Carnivals

2. Scope of Work

Pakistan Expo Centres (Pvt.) Limited invites expression of interest (EOI) from the well reputed, experienced consultant(s) or firm(s) and joint venture of consultants for design, design vetting and design implementation of Expo Centre at Peshawar. Method of selection will be Quality and Cost Based. Development works include following:

a) Site Infrastructure Development:

Site infrastructure development includes boundary wall, gate houses, roads, water supply, sewerage, landscaping and utilities supply network and other related construction works.

b) Exhibition Halls and Ancillary Buildings:

Exhibition halls and ancillary buildings includes two exhibition halls of pre-engineered metal structures, Cafeteria, warehouse, backup powerhouse, workshop, mosque and other related buildings.

c) Convention Centre:

Convention centre including auditoriums, foyer area, conference rooms and other related works.

d) HVAC and Electrical Works:

HVAC and Electrical works for exhibition halls, convention centre and ancillary buildings.

e) Furnishing Works:

Furnishing works for exhibition halls, convention centre and ancillary buildings.

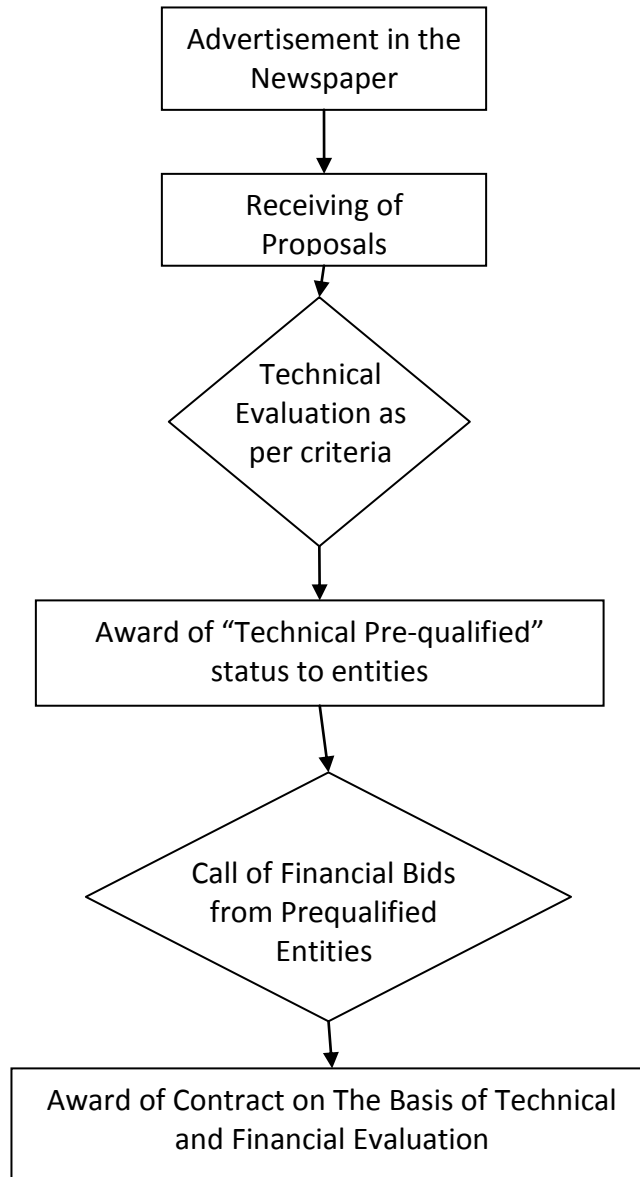
f) Building Management & Technology Works:

Building Management & Technology works include the followings:

- IP based Data Centre
- Under Vehicles Inspection Systems
- Baggage Scanner System
- Fire & Heat Detection System
- Communication System
- Public Address System
- Conference & Translation System
- Access Control System
- CCTV Video Surveillance System
- Uninterrupted Power Supply Systems
- Visitor Management System
- Public Display System

3. Evaluation Process

The flowchart underneath indicates the sequence of activities involved in the process of evaluation of the applications with reference to the relevant clauses.



Marks Weight age:-

Technical: 75%

Financial: 25%

4. Technical Evaluation

The technical evaluation of entities in the relevant category will be based on the following criteria.

Sr. No	Criteria
1	Similar Nature of Projects
2	In House Technical Capabilities
3	Human Resource Strength
4	Market Reputation
5	Financial Strength

5. Financial Evaluation

The financial evaluation will be based on bid price and time line for the delivery of design & design vetting works.

6. Documents to Be Submitted

For the participation in the prequalification, it is compulsory for the interested entities that they submit the following information along with supportive documents.

Sr. No.	Documents
1	Request for Prequalification on Letter Head
2	Information on Pakistan Expo Centres (Pvt.) Limited Prescribed Form for Pre-qualification
3	Profile of the Organization
4	Detail of Similar Nature of Projects
5	Detail of in House Capabilities
6	Detail of HR Strength
7	List of Existing Clients
8	Detail of any Litigations
9	Detail of Financial Strength (Last three year Audited Accounts and Bank Statement for a year)
10	Copy of the Company Registration Certificate
11	Copy of National Tax Number (NTN) & Sale Tax Number (if any)
12	Any other Relevant Documents

7. Terms and Conditions

- i) Sealed EOI documents should be submitted along with clearly marked on the envelope "**Expression of Interest for Project Consultant _____**". The documents have to be submitted latest by 03rd March, 2017 no later than 11:00 AM, and submittals will be opened in the presence of bidders or their authorized representatives at 11:30 AM on the same day, at the office of Pakistan Expo Centres (Pvt.) Limited, 1- A, Johar Town, Lahore.
- ii) Any documents received after the closing date for submission of proposals / documents shall not be entertained.
- iii) The firm / organization must have valid National Tax Number (NTN) and Sales Tax Number (if applicable).
- iv) Entities must be registered with their relevant bodies.
- v) Technical prequalification will be on the basis of criteria defined in EOI.
- vi) Financial bids will be called only from technically compliant bidders and bids will be opened in the presence of bidders at given time and date.
- vii) Proposals containing cutting and overwriting shall be rejected forthwith.
- viii) Information provided by the bidders, if found to be incomplete/ false at any stage, may result in immediate rejection.

8. Contact Information:

For any information

Mr. Zaka Awan
Resident Engineer
E-mail: zaka@pakaxcel.com

For the submission of bids

Mr. Mutahir Bilal
Procurement Officer
E-mail: mutahir@pakaxcel.com

9. Mailing Address:

Pakistan Expo Centres (Pvt.) Limited
1-A, Johar Town, Expo Centre, Lahore.



Pakistan Expo Centres (Pvt.) Limited

Prequalification Form for Consultants of Peshawar Expo Centre

A. Company Information

1. Name of the Company		2. Date of Establishment	
3. Address			
4. Phone No.		5. Fax No.	
6. Mobile No. (If any)		7. E-Mail/URL	

B. Statutory Information

Legal Status	a) Public Limited	<input type="checkbox"/>	b) Private Limited	<input type="checkbox"/>
	c) Partnership	<input type="checkbox"/>	d) Sole Proprietorship	<input type="checkbox"/>
	e) Any other	<input type="checkbox"/>		
National Tax Number (NTN)		Sales Tax Number (If any)		

C. Details of Professional Licensees

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D. Information of the Key Person of the Company (Owner / Director / Proprietor / Chief Executive)

Name		Designation	
Phone No.		Fax No.	
Mobile No.		E-Mail Address	

E. Information of Focal Coordinator

Name		Designation	
Phone No.		Fax No.	
Mobile No.		E-Mail Address	

F. Check List (attachments)

- Request for Prequalification on Letter Head
- Information on Pakistan Expo Centres (Pvt.) Limited Prescribed Pre-qualification Form
- Profile of the Organization
- Detail of Similar Nature of Projects
- Detail of in House Capabilities
- Detail of HR Strength
- List of Existing Clients
- Detail of any Litigations
- Detail of Financial Strength (Last three year Audited Accounts and Bank Statement for a year)
- Copy of the Company Registration Certificate
- Copy of National Tax Number (NTN) & Sale Tax Number (if any)

G. Submitted by

Name		Designation	
Phone No.		Fax No.	
Mobile No.		E-Mail Address	